##

## Request to conduct a remote Annual Progress Review / Progression Review

This form must be completed and returned to the RDSS Office: RDSS@wlv.ac.uk

Please return this form before the assessment date is agreed, but without delaying the organisation of the date.

This form can be completed by the PGR student or the Independent Assessors.

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| --- | --- |
| Student name: |  |
| Faculty: |  | Student Number: |  |
| Justification: *Please provide reasons below for a remote APR (You are under no obligation* *to provide personal or confidential information here)* |
| **Health and Well Being reasons -** If you are a PGR student:* Do you have a Tutor Awareness Sheet? Yes/ No
* Does your Tutor Awareness Sheet provide information that would support your request for an online APR? Yes/No
* Do we have your permission to view your TAS for the purpose of this request? Yes/No

 Comments (optional):**Other reasons –** *(text box will expand)* |
| Internal Assessor 1 |  |
| Internal Assessor 2 |  |
| Form completed by |  |
| Date |  |

|  |
| --- |
| Approved by Research Student Board – signature of chair, and date: |
| Yes:  |  |
| No (with reason) |  |
| Signature: |  |

For RDSS use: Forward to RSB Chair for approval.

 Notify RSB of decision for reporting.