



## Board of Governors

Eighty-second meeting of the Board of Governors, to be held on Thursday 24 November 2011 at 6:00 p.m. in WN201, Walsall Campus.  
(Light refreshments will be served from 5:30pm following the launch event of the Performance Hub.)

### Agenda

**Welcome and Apologies – Cllr Sahota, Kate Copestake, Carole Burgher, Dr John Bergin, Ian Hyde**

**Welcome to John Chorley as an observer in place of Dr J Bergin.**

### **Part A: Priority Items for Discussion**

- 1. Accounts 2010/11, KPMG Audit Highlights Memorandum and Management Letter and Five-Year Financial Forecast**  
*Andy Holding, Head of Finance*
  - (a) To receive and, if so resolved, to approve the Consolidated Report and the Financial Statements for the year ended 31 July 2011 for the University, incorporating the financial statements of the University's wholly-owned subsidiary companies and, if so resolved, to adopt the Report and Financial Statements for the University for submission to HEFCE (enclosed.)
  - (b) To receive and, if so resolved, to approve the KPMG Audit Highlights Memorandum and Management Letter (enclosed.) *Andy Argyle and Andy Bush, KPMG*
  - (c) To receive and, if so resolved, to approve the Audit Committee Annual Report 2010/11 (enclosed). *John Sharp*
- 2. Vice-Chancellor's Report**  
*Professor Geoff Layer*  
To receive the Vice-Chancellor's Report to Governors (enclosed).
- 3. Students' Union Matters**  
*Ken Harris, President of the Students' Union*
  - (a) To receive and, if so resolved, to approve the Students' Union accounts for the year ended 31 July 2011 (enclosed - these will be considered by the Finance and General Purposes Committee on 17 November 2011).

- (b) To receive an updating report from the President of the Students' Union (enclosed).

## **Part B: Items for Debate**

### **4. Strategic Plan 2012-2017**

*Helen Lloyd Wildman, Pro Vice Chancellor & Director of Corporate Services, Professor Geoff Layer*

To consider and, if so resolved, to approve the strategic plan 2012-2017 (enclosed).

## **Part C: Items for discussion and/or to note**

### **5. Previous Meeting (7<sup>th</sup> July 2011) and Matters Arising**

*Mick Elliott*

- (a) To receive and, if so resolved, to approve the minutes of the eighty-first meeting of the Board of Governors as a true record (enclosed).
- (b) To consider any matters arising members with to raise, which are not substantive items for this meeting.

### **6. Reports from the Governor Committees**

To receive reports from the following meetings:

- (a) Audit Committee – 3<sup>rd</sup> November 2011 (enclosed); *John Sharp*
- (b) Finance and General Purposes Committee – 17 November 2011 (to follow); *Kathy Gee (for September meeting), Mick Elliott for November meeting. Jane Nelson also available.*
- (c) Wholly-Owned Companies Board of Directors (*Garry Sproston*) and Wolverhampton Science Park Board Meeting (*Professor Geoff Layer*) – 17 November 2011;

### **7. Academic Board**

*Bryony Conway (and possibly John Pymm)*

- (a) To receive a report on the Academic Board proceedings of 7 November 2011 from the Chair of the Academic Board and the Academic Board Nominee Governor (enclosed).
- (b) Matters Arising:
  - i. Honorary Awards – to receive and if so resolved, to approve the Honorary Awards nominations for Congregations in 2012 (to follow).
  - ii. Graduation Ceremonies – Governors are asked to advise the Clerk of their preferences/availability to Chair School of

Health and Wellbeing and Postgraduate ceremonies on the evening of 4<sup>th</sup> April 2012 and afternoon of 5<sup>th</sup> April 2012.

- iii. To consider any other matters arising members wish to raise.

**8. Key Performance Indicators**

*Helen Lloyd Wildman*

To receive summary report on Key Performance Indicators (enclosed).

**9. Sealing Record**

*Tony Lee*

To confirm the affixing of the Common Seal of the Corporation to the documents set out against (356 to 364) of the Sealing Record.

**10. Declaration of Interests and Public Biography**

*Mick Elliott*

Governors are asked to effect any changes to their declaration of interest and public biography forms (enclosed) and return to the Clerk.

**11. Any Other Business**

- (a) To consider any other items of business as may be accepted by the Chairman.
- (b) Christmas Carol Service – 7<sup>th</sup> December, 3:15pm to 4:45pm (refreshments in MC Hospitality following the service).

It would be appreciated if members would advise the Chairman or Clerk prior to the meeting of items they wish to raise.

**A W Lee**  
**Clerk to the Board of Governors**  
**25 October 2011**