

Agenda - Board of Governors

Ninety-second meeting of the Board of Governors, to be held on Thursday 20th November 2014 at **5pm** in MA224, City Campus, Wolverhampton.

Refreshments will be served from 4:30pm.

Part A: Attendance and Minutes

- 1. Presentation from Professor Linda Lang, Dean of Faculty of Education, Health and Wellbeing – no paper**
- 2. Welcome, Apologies, Membership and Declaration of Interests (Chair) – no paper**
 - (a) Welcome and apologies
 - (b) To disclose any interests from members of the Committee
- 3. Minutes of Board of Governors meetings held on 26th September 2014 (Chair)**
 - (a) To receive and if so resolved, to approve the minutes of the eighty-ninth meeting of the Board of Governor held on 3rd July 2014 as a true record.
 - (b) To receive and if so resolved, to approve the minutes of the ninetieth meeting of the Board of Governors held on 26th September 2014 as a true record.
 - (c) To receive and if so resolved, to approve the minutes of the Away Day held on 26th September 2014.

PART B: Items For Approval/Information

- 4. Membership and Appointments (Chair)**
 - (a) To appoint Dr John Pymm as the Academic Board Nominee Governor for a period of two years, effective until 31st July 2016;
 - (b) To appoint Ms Gabriella Steinke as the Academic Board Nominee Governor for a period of one year, effective until 31st July 2015;

- (c) To appoint Mr Jas Bains as an Independent Governor for a period of three years, effective from 20th November 2014 to 30th November 2017.
- (d) To appoint Ms Kim Carr as an Independent Governor for a period of three years, effective from 20th November 2014 to 30th November 2017.

Starred items (): to be taken as approved unless issues are raised with the Secretary to the Board in advance of the meeting**

5. **Reports from Academic Board (Dr John Pymm and Ms Gabriela Steinke)

To receive from the Academic Board Nominee Governor, the minutes from the meeting of the Academic Board held on:

- (a) 15th September 2014
- (b) 10th November 2014

6. **Minutes from Sub-Committees of the Board

To receive the minutes from the following meetings:

- (a) Nominations Committee – 11th September 2014 – **Terms of reference require approval (Chair);**
- (b) Finance & General Purposes Committee – 25th September 2014 **(Chair);**
- (c) Audit Committee – 4th November 2014 **(Mr Mike Priddy);**
- (d) **(Minutes to follow)** Finance & General Purposes Committee – 13th November 2014 **(Chair); - Tuition Fees 2014/15 require approval**
- (e) **(Minutes to follow)** Wholly Owned Companies Meeting – 13th November 2014 **(Professor Geoff Layer);**
- (f) **(Minutes to follow)** UoW Wolverhampton Science Park Ltd Board Meeting - 13th November 2014 **(Professor Geoff Layer);**
- (g) **(Minutes to follow)** Remuneration Committee Meeting – 13th November 2014 **(Mr Ben Reid) - Terms of Reference require approval**

7. **Chair's Actions, Sealing Register and Confidential Item (Chair)

(a) Chairs Actions: To approve the Chair's actions taken on:

- (i) 22nd July 2014 (purchase of engineering equipment)
- (ii) 4th August 2014 (Indian bank account)

- (iii) 27th August 2014 (land purchase)
- (iv) 2nd September 2014 (Bye Law 1)
- (v) 11th September 2014 (change to Bye Law 4)

(b) Sealing Register: To confirm the affixing of the Common Seal of the Corporation to the documents set out against numbers 395-398 of the Sealing Record.

(c) Confidential item: To consider and approve a confidential item.

8. **Amendment to Bye Law 5 (Mrs Helen Lloyd Wildman)

To approve the amendment to Bye Law 5 (removal of the phrase “academic debt”).

Part C: Items for Discussion

9. Investment for 2020 (Mr Andy Holding/Professor Geoff Layer)

To discuss the investment plan for 2020.

10. Audit Committee Annual Report (Mr Mike Priddy)

To receive and approve the Audit Committee Annual Report 2013/14.

11. Accounts 2013/14 and KPMG Audit Highlights Memorandum and Management Letter (Mr Andy Holding & KPMG)

- (a) To receive and, if so resolved, to approve the Consolidated Report and the Financial Statements for the year ended 31 July 2014 for the University, incorporating the financial statements of the University’s wholly-owned subsidiary companies and, if so resolved, to adopt the Report and Financial Statements for the University for submission to HEFCE. **(Mr Andy Holding)**
- (b) To receive and, if so resolved, to approve the KPMG Audit Highlights Memorandum and Management Letter **(KPMG)**

12. Students’ Union Report (Ms Zoe Harrison)

- (a) To receive an updating report from the President of the Students’ Union.
- (b) To receive and, if so resolved, to approve the Students’ Union accounts for the year ended 31 July 2014.

13. Vice-Chancellor's Report (Professor Geoff Layer)

To receive the Vice-Chancellor's report to Governors.

14. Update on QAA Higher Education Review (Dr Anthea Gregory)

To receive and discuss the progress of the upcoming QAA Higher Education Review.

15. Key Performance Indicators (Mrs Helen Lloyd Wildman)

- (a) To receive and approve the overall status reports and level 1 Key Performance Indicators;
- (b) To receive and approve the Annual Sustainability Assurance Report (ASSUR).

Part D: Any Other Business

16. Any Other Business

- (a) **49th Annual Christmas Carol Service:** to be held on 10th December 2014, 3:30pm, St Peter's Collegiate Church , all welcome (early arrival recommended)

It would be appreciated if members would advise the Chair or University Registrar & Secretary prior to the meeting of any items they wish to raise.