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**Graduation Ceremonies**

**December 2019**

**Grand Station, Sun Street, Wolverhampton**

**WV10 0BF**

To ensure that you enjoy the day of your graduation, please follow these steps:

* Arrive at Grand Station in plenty of time
* Collect your robes
* Register for your ceremony and collect your guest tickets
* Have official photographs taken with your family and friends at the Tempest studios at Grand Station
* Please take your seat.

|  |  |  |
| --- | --- | --- |
| Graduation CeremonyRegistration Times | Opens | Closes |
| Morning Ceremony(9.30am) | 8:00am | 9:00am |
| Afternoon Ceremony(1.30pm) | 11:30am | 1:00pm |
| Evening Ceremony(5:30pm) | 3:30pm | 5.00pm |

**Page 1**

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**Please note there is no parking at the venue; Grand Station is close to Wolverhampton Railway Station and within walking distance of Wolverhampton Bus Station. For information on parking please visit our interactive map at http://www2.wlv.ac.uk/interactive-map/location/wolverhampton/**

* **Important**: Please ensure that you arrive at Grand Station **at least 45 minutes before** the time of your ceremony and sit in the correct seat as indicated on the ticket issued to you. If you do not collect your ticket in time you will be marked as absent, omitted from the Presentation List, not presented for your award with your cohort and will be presented at the end of the ceremony. Students are only permitted to take bottled water in to the auditorium. You must leave your coat and bags with your guests as you may not return to the same seat after being presented and bags are a trip hazard. There are no cloakroom facilities at Grand Station.
* **Late Arrivals (Graduates):** the decision to allow latecomers to be presented will be entirely at the discretion of the Faculty Student Records Manager or Deputy Manager. If you are presented as a late arrival, you will be given a card detailing your name and award, which you must retain until you reach the bottom of the stairs, by the stage. You will be presented at the end of the students’ awards, and must stay seated in the place that you are directed to by the Faculty Student Records staff, until asked to make your way to the stage.
* **Late Arrivals (Guests):** Guests should arrive with the student so as to collect their ticket. Guests arriving once the ceremony is underway may **NOT** be admitted to the auditorium until a suitable break in the proceedings.
* There will be no ticket sales at the venue.

**Page 2**

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Robe collection times are given below and are **strictly** adhered to:

|  |  |  |
| --- | --- | --- |
| Ceremony Time | Robe Collection Opens | Robe ReturnsCloses |
| 9.30am | 8:00am  | 12:00pm  |
| 1.30pm | 11.30am | 4:00pm |
| 5.30pm | 3.30pm | 8:00pm |

**Page 3**

You will NOT be presented for your award unless you are wearing academic robes. You may order your robes by following the link below:

<https://www.edeandravenscroft.com/graduation-services/>

Robes are collected and returned from outside Grand Station, at the times below.

**Academic Robes**

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Photography times are given below and are **strictly** adhered to:

|  |  |  |
| --- | --- | --- |
| Ceremony Time | PhotographyOpens | PhotographyCloses |
| 9.30am | 8:00am | 9.00am |
| 1.30pm | 11:30am | 1.00pm |
| 5.30pm | 3.30pm | 5:00pm |

*Tempest Photography*, the University of Wolverhampton’s official photographer, provides a professional photography service for graduates and their families.

Graduation Photography takes place in the Brunel Suite at Grand Station.

Photography will re-open after each ceremony, and close on Wednesday 18th December at 8pm.

Digital photos are taken of each finalist as they are presented with their award on stage. These are available to purchase online at <http://www.tempest-events.co.uk/>

For more information please visit:
<http://www.tempest-graduations.co.uk>

**Page 4**

**Photography**

**Page**