**GLOSSARY OF TERMS**

**Application**

This is the first stage of the process to become a student at the University. You can save your application and return to it at another time, however you must *submit* it in order for it to be considered. Once submitted you will be unable to make any changes.

**Conditional offer**

You may be made an offer on the condition that you meet certain requirements. For example this could be providing details of previous qualifications, uploading a marriage certificate or providing details of your professional registration.

**Unconditional Offer**

This means you have met all the requirements for the course.

**Accept offer**

Once you have been made an offer of a place from the University, you need to accept the offer on e:Vision.

**Student number**

All applicants are allocated a 7 digit student number. Keep a note of this as you will need it to access e:Vision. If you are able to quote it when you contact us, it will help us identify you quickly.

**Enrolment**

Once you have met all your conditions you will need to enrol onto the course or module. This is done on e:Vision

**Course**

This is the overarching programme you will be studying.

**Module**

Modules are individual sections that will be studied to complete the course. All modules will have a module code.

Some modules can be studied as ‘stand alone’ which means you can just undertake one of them.

**Helpdesk**

You can use this facility in e:Vision to log a call with a systems specialist help you with your IT queries.

**e:Vision**

This is a system that allows you to access information about your application and to perform a variety of essential tasks including:

* Tracking the progress of your application
* Providing further information that is required to assist the processing of your application
* See details of any interviews, auditions and tests that you are invited to
* Access copies of the letters and emails sent to you
* See information about funding and finance
* Find out the latest news about the University and your course
* Contact the Admissions Unit on the Applicant Helpdesk
* Access your induction and Welcome Week information
* Enrol on your course

**Canvas**

Canvas is our Virtual Learning Environment (VLE) and is used by Students and Staff to support teaching and learning activities, including accessing reading lists, and module activities such as discussions, collaborations and assignments.